


* * * M E M O R A N D U M * * *

TO:  County Commissioners and Clerk, City & Town Mayors, City/Town Managers and other Representatives of all Garfield County entities

FROM: Gary Zabriskie, Director of Community and Economic Development/CIB Regional Planner, Five County Association of Governments

DATE: April 25, 2013

SUBJECT: A **Public Meeting**, to be done as a **telephone conference call**, is scheduled **Thursday, May 9, 2013 at 9:00 a.m.** to consider re-opening the 2014 Prioritized 1-Year Capital Improvement List for Garfield County entities for the Utah Permanent Community Impact Fund Board (CIB), **adding** one (or more) additional project(s) and **re-prioritizing** the list.

Local Capital Improvement Lists were solicited last fall from Garfield County itself, as well as all of the cities, towns and Special Service Districts within the county for inclusion on both the 1-Year (short range) and Year 2-5 (mid-range) Consolidated Capital Improvement Lists that are then submitted to the Utah Permanent Community Impact Fund Board (CIB). Submission of projects by local entities for inclusion on these lists was voluntary. Inclusion of a specific project on the 1-Year is, however, a pre-requisite for applying to the CIB for project funding.

The official Consolidated CIB Project List for Garfield County entities (County, cities, towns and SSDs) was compiled from information received from all entities that responded to our several solicitation(s) last fall. The 1-Year List was prioritized, and then closed, by those in attendance at the Garfield County CIB Project Prioritization meeting held in Panguitch back on March 4, 2013. The six projects on the 1-Year Project list were given a priority alphabetically "A" through "F". A copy of the official Prioritized One-Year Capital Improvement List, as submitted to the CIB, is attached to this e-mail as a PDF file. Please note that the "submission dates" shown on the list were "best guess" estimates and applicants are not bound by those dates.

Since the time of the prioritization and closing of the 1-Year List, a formal written request has been made to re-open the list in order to add a project which was unanticipated to be applied for this year. Ticaboo Utility Improvement District is requesting a project be added to the list. They did not participate in the initial prioritization or submit this project because previously the state CIB staff has indicated that electrical power projects would not be considered. Subsequent discussion with them has indicated that the TUID may be considered for funding by the CIB due to the extenuating circumstances of the isolation of the community and its inability to affordably connect to any existing power grid outside the area. A copy of that request letter is attached as a PDF file.

To reiterate, unless an emergency exists, a project must be listed on the 1-Year Prioritized CIB List in order to be considered by the CIB Board. To re-open and amend the list requires agreement by representatives of entities within the County, especially those that participated in the list prioritization meeting back in March. The list can be opened, amended and re-prioritized if it is the consensus of participants of this scheduled meeting. If the list is opened, any entity within Garfield County can request adding or deleting a project for their jurisdiction. If the list is amended, it will be submitted to the Utah Permanent Community Impact Fund Board as the amended list.

All entities that had representatives attend the March 4th Garfield County List prioritization meeting are especially invited to participate in this conference call meeting.

Below are the dialing instructions to participate via telephone conference call. To comply with state open meeting requirements, I will have the meeting available at this anchor location: Garfield County Courthouse, Justin Fischer's office; 55 S. Main; Panguitch. **But everyone should participate via the telephone call to avoid travel for this short meeting.**

Call toll free: 1-800-444-2801

When prompted for session ID code please enter: 8143271

(The phone call session will be active 5 minutes prior to the 9:00 a.m. start of the meeting).

Note: This meeting has been posted on the Utah Public Meeting Notice Website and you can view the announcement here at this link:

<http://www.utah.gov/pmn/sitemap/notice/158333.html>

I look forward to meeting with you over the telephone. If you have any other questions, please contact me by e-mail: gzabriskie@fivecounty.utah.gov or phone me at: (435) 673-3548, extension #126.